



TEDDY BEAR PICNIC GRAND PARADE 2017

SUNDAY, JUNE 11TH, 2017
PARADE START TIME: 10:00 AM Sharp
JUDGING: 9:00 AM

APPLICATION FORM - DUE MAY 31st, 2017

Name of Entry: _____

Type: Non-Profit / Community Commercial

Main Contact: _____ Phone: _____ Cell: _____ FAX: _____

Alternate Contact: _____ Phone: _____ Cell: _____ FAX: _____

Main Email: _____ Alternate Email: _____

Address: _____

City: _____ Postal Code: _____

WAIVER AND INDEMNITY AGREEMENT

The applicant listed above acknowledges and agrees to indemnify and hold harmless and defend any action against the Coquitlam Festival Society including its members and the City of Coquitlam from and against all liabilities whatsoever arising out of its participation in the Teddy Bear Picnic Grande Parade.

Title: _____ Date: _____

Authorizing Signature: _____ Print Name: _____

MOTOR VEHICLE INSURANCE

All vehicle entries must be properly licensed and insured with a minimum of two million dollars liability. Documents should be kept with the entry during the parade and must be provided upon request.

Email (preferred) or Fax your completed application to:

Jackie Weinkam, Parade Coordinator;

Email: tbparade@telus.net

Fax 604.931.6095 (8 am – 10 pm)

Phone: 604.931.6070

Festival Link
www.festivalcoquitlam.ca

Judging Categories

Please check one only – 1st place entry will receive a trophy or cash as shown in ()

- [] **(Trophy)** Float – Commercial..... Organizations supplying goods or service to the general public
- [] **(Trophy)** Float - Association / Clubs..... Heritage, ethnic, educational, fraternal, service etc
- [] **(Trophy)** Float - City / Community City / Community spirit representation of that particular locality

Float Dimensions: Length _____ Width _____ Height _____

Brief Float Description: _____

Do you have people walking with the float? _____ Number of adults _____ Number of Children _____

Does your float have sound? YES NO

- [] **(Trophy)** Band

Type of Band _____

Number of members in band? Adults _____ Children _____

Is there a Colour Party accompanying your band? YES NO How many members? _____

- [] **(Trophy)** Politian/VIP
- [] **(Trophy)** School ...Day-Care / Preschool, number of participants' _____
- [] **(Trophy)** School ...number of students/PAC members' _____
- [] **(\$100)** Dance Group, number of dancers in your group _____
- [] **(Trophy)** Walking Group, number of walkers in your group _____
- [] **(\$50)** Marching Unit, number of members in unit _____
- [] **(Trophy)** Motorized Drill Team, Name and Type of Team _____ Number of units _____
- [] **(\$100)** Sports team, number of members in group _____
- [] **(\$50)** Martial Arts Group, number of members in unit _____
- [] **(Trophy)** Mascot, number of members _____
- [] **(Trophy)** Comic Unit, number of members _____
- [] **(Trophy)** Decorated Bicycle, number of Bicycles _____
- [] **(Trophy)** Car Club, Name of Club _____ Number of Cars _____
- [] **(Trophy)** Equestrian / Animal, Type of animals _____ Number of animals _____

Estimated Length of Entry is _____ Feet. Number of Vehicles _____

Is your entry equipped with sound? YES NO

Publicity Information

This will be read by our parade route MC to describe your entry, tell us what you want the public to hear. Maximum 50 words. **Please type or print clearly.** (can be attached with application)

Guide

PARADE CHECK-IN: RCMP parking lot next to Coquitlam City Hall, entrance is off of Burlington, behind City Hall.

ARRIVAL: Please have the person in charge of your entry report to our CHECK-IN TENT to CONFIRM YOUR ARRIVAL and receive your parade position.

POSITION NUMBER: The position number to be placed on the front right hand side of your entree so that the parade judges, spectators and emcee can easily identify you.

GENERAL POLICIES AND PRACTICES

- ❖ The Festival Coquitlam parade officials reserve the right to remove any entrant from the parade either prior to, during assembly, or any time during the parade.
- ❖ Invited dignitaries/guests are responsible for obtaining a suitable car and a sign indicating who is riding in the car.
- ❖ Parade entries will abide by the rules and any instructions issued by the event officials and the RCMP.
- ❖ Judging takes place in the assembly area at 9:00 am. Please allow yourself enough time to set up. If you are not in position by that time you will forfeit consideration.
- ❖ **No material may be handed out, or thrown, or in any way distributed from your entry.** Entrants may use accompanying pedestrians to walk along both sides of the parade route distributing items directly to the public and must not cause any delay of the parade. Canvassing and / or asking for donations is prohibited.
- ❖ Parade participants must keep pace with the parade and may not mingle with spectators.
- ❖ Alcoholic beverages are forbidden on any float, in any vehicle or on the person of any participant. Participants suspected of consuming alcohol or illegal substances prior to or during this event are subject to removal from the parade.
- ❖ Entries advocating, opposing, or depicting any political, religious or social issues that in the opinion of the parade organizers do not meet the objectives of the parade will not be allowed.
- ❖ Parade officials will be visible along the route and have the authority to regulate spacing issues should they arise. In the event that you encounter mechanical difficulties, their assistance will be available.

FLOAT SAFETY

- ❖ Float and vehicles must be mechanically sound, provide good visibility and a qualified driver.
- ❖ Participants on the vehicle must use safety restraints / hand holds while it's in motion.
- ❖ Be equipped with a working fire extinguisher (5lb.dry chem.)

WALKING GROUPS

- ❖ Need to be assembled by 9:00 am for judging.
- ❖ Are expected to carry on continuous forward motion throughout the parade.
- ❖ Support vehicles will be judged as a part of the groups.

Site Link

www.festivalcoquitlam.ca

Like us on Facebook to see photos. If you have photos of your entry please send them to our page we would be happy to post them.